

FSU HRC Research Request Portal v3.1

User Experience Changelog

(since 12012025)

User-Facing Enhancements

The following focuses on changes that users will notice when comparing the December 1, 2025, Portal to the current Portal, as of July 29, 2026

A. Expanded and Reorganized Request Forms

The Request Portal has been updated with a more comprehensive and better-organized set of questions. Information is collected in a more logical sequence to help researchers describe their projects and service needs more completely.

What Changed

The request forms have been expanded and reorganized to collect researcher, project, affiliation, and request information in a more structured sequence than the December 2025 version.

What You'll Notice

Information is presented in a more logical order, making it easier to complete a request without overlooking important details.

Why It Matters

A more organized form helps you submit a more complete request the first time and provides better context for the services you are requesting.

Example 1 – Researcher Information

The **July 29, 2026** version organizes the beginning of the request form into a more structured sequence, including:

- FSU Affiliation
- Affiliation Category
- College Affiliation
- Email

- Phone Number
- Project Title
- Principal Investigator
- Funding Status

This provides a more logical progression before researchers begin selecting services.

Example 2 – Project Information

Researchers are now guided through questions about

- funding source
- grant ID
- research status
- human subjects
- study characteristics

rather than entering only a brief project description.

B. Additional Service-Specific Questions

New service-specific questions and data fields have been added throughout the request process. These additional questions allow researchers to provide more detailed information when requesting assistance.

What Changed

Additional service-specific questions and fields have been added for several Hubs, allowing requests to capture more detailed information about the assistance being sought.

What You'll Notice

You may see additional questions after selecting certain Hubs or service categories. These questions are tailored to the type of assistance you request.

Why It Matters

Providing additional details up front helps ensure your request accurately reflects your research needs.

For Example:

The July 2026 portal introduces additional questions that appear depending upon the services selected.

Examples include

Clinical Research

- Study Coordination
- Regulatory Assistance
- Recruitment
- Data Management

Research Integrity

- Responsible Conduct of Research
- Research Misconduct
- Ethics Consultation

Research Development

- Grant Writing
- Funding Opportunities
- Proposal Development

These service-specific selections allow researchers to describe exactly what assistance they need.

C. Expanded Hub and Service Options

Compared with the December 1, 2025 version, the July 29, 2026 release includes a more detailed collection of Hub-specific services and request options, giving researchers additional choices when describing the assistance they need.

What Changed

The July 2026 version expands the organization of Hub-specific service selections by providing a broader and more detailed collection of service categories within participating Hubs.

What You'll Notice

When selecting a Hub, you'll see more specific service options than were available previously, allowing you to identify the particular assistance you need.

Why It Matters

More detailed selections help you better describe your request and communicate your needs more clearly.

This is one of the biggest improvements.

For Example:

December 2025

Research Development
↓
General Research Services
↓
Other

July 2026

Research Development
↓
Grant Writing
↓
Proposal Development
↓
Budget Development
↓
Funding Identification
↓
Training
↓
Other

Likewise, Strategic Partnerships, Community Engagement, Clinical Research, REDCap, and other Hubs all contain a broader selection of service categories in the July 2026 release.

D. Improved Organization of Project Information

Project information has been reorganized into a clearer sequence, making it easier for users to complete requests while providing more complete project details.

What Changed

Project information is organized into a clearer progression, with additional project-related questions appearing before service selection.

What You'll Notice

The request process follows a more natural flow from researcher information to project details and finally to requested services.

Why It Matters

A logical sequence makes the form easier to complete and encourages more complete project descriptions.

Researchers now complete project information in a more structured sequence.

For Example:

December 2025

Project Title

↓

Description

↓

Hub

↓

Submit

July 2026

Project Title

↓

Principal Investigator

↓

Funding Status

↓

Grant Number

↓

Research Status

↓

Human Subjects

↓

Study Characteristics

↓

Hub Selection

↓

Service Selection

↓
Submit

This organization reduces the likelihood that important project information will be overlooked.

E. More Comprehensive Research Information

Researchers may notice additional questions related to funding, project status, study characteristics, and research activities. These questions help provide a more complete description of each project.

What Changed

The updated Portal includes additional questions describing funding, project status, study characteristics, and other research information.

What You'll Notice

You may be asked to provide more information about your project than in previous versions.

Why It Matters

Additional project details provide a more complete description of your research request.

Researchers will notice additional questions that help characterize the project.

Examples include:

Funding

- Federal
- Industry
- Foundation
- Internal
- Other

Research

- Human Subjects

Project Stage

- Protocol Complete
- Draft Protocol

- Planning Stage

These additional questions allow the request to better describe the research project.